



Please ask for:
 Direct Dial: 01320 366756
 E-mail: kilchuimen.primary@highland.gov.uk
 Your Ref:
 Our Ref:
 Date: 3rd November 2009

To All Parents/Guardians

Adverse Weather Conditions

Please find enclosed Highland Council's procedures regarding school closures due to adverse weather conditions "Guidelines for Parents".

Information arrangements on school closure will be available on the 0870 054 6999 then 04 2310 and on the Highland Council School Closures/Winter Weather Website – <http://www.winter.highlandschools.org.uk> **Please note that parents will no longer be notified by telephone of closure before the start of the school day, therefore it is imperative that you phone the 0870 telephone service. Please do not phone the school.**

In times of severe weather conditions, the safety of pupils is the prime consideration. Parents should consider whether they should send their child(ren) to school at all, and in the event of any doubt they should remain at home. In extreme conditions, it may be necessary for some pupils to remain in school overnight. Contingency arrangements exist for this eventuality.

Details we hold on record for your child(ren) were posted out before the October holiday. If you have not returned these please do so as soon as possible. Please also return the slip below to acknowledge receipt of this communication **by Monday 9th November**.

With regards

WENDY SCOLLAY
 HEAD TEACHER

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Pro Forma – Adverse Weather Conditions

Head

- I/we acknowledge receipt of this communication and attachments.
- Emergency Telephone Contact (other than home number): _____
 (please complete even if already done)
- "Storm Address" (*must be in Fort Augustus*) for all pupils who do not live in Fort Augustus:

_____ Tel No: _____

Name of pupil: _____

Signature:

Date: